

NEGS Parents and Friends Association Inc (NEGS P&F).

Annual General Meeting & Ordinary General Meeting

Wednesday 29th, November 2023

6.00pm

WH Lee Room and via Google Meets

Minutes

1. **Meeting open:** 6.14pm
2. **Attendance:** Rasha Shammass, Anna Andre, Gene Baker, Lyn Oneill, Emma David, Peter Moffitt, Belinda Keogh, Fi Macarthur, Samnatha Cater, Jo Watson, Shannan Welch, Jamie Moore.
3. **Apologies:** Liz Van G
4. **Minutes of the Previous Annual General Meeting:** Motion: to accept Gene and second – Rasha.
5. **Review of Minutes from Previous Annual General Meeting:** Motion: to accept Gene and Second Rasha.
6. **Board & Principal's Annual Report:** Liz will deliver her report at Speech Day. Lyn – thank you to the parent community. Thank you to P&F and Liaison Parents. Many events this year that has been well supported by parents. We would not be able to operate without this support. Launched new strategic plan, website, comms. A survey will go out tomorrow – everyone encouraged to complete. Strong focus on academic framework with Ryan and Staff. Strengthening the co-curricular for example the TAP program. Establishing connections with Rugby, Hockey Netball and other sports. End of last term, end of year 12 and the farewell. This term has been busy with learning, academics, exam and look forward to the final run down to the end of the year. Lovely day on Monday for JS, yesterday was step-up day and pool party. Liz will be returning next Tuesday. White House has been renovated and will be used next year. There is definitely a momentum and moving forward with energy. Moved: Fi Second: Anna.
7. **Presidents Annual Report:** I'd like to start this report with a few thank yous. Our wonderful P&F community for yet another successful year in 2023. We have yet again set huge goals and achieve incredible things together. The amazing P&F committee whom I have the privilege to work with, for your dedication and never-ending enthusiasm in supporting our school. The NEGS Staff for the ongoing support of the NEGS P&F with special mention to Lyn O'Neill for being our go-to girl. There is never anything too difficult for you and we thank you for all your support. Special thanks to Phil and his team for going above and beyond every time we ask for help, couldn't do a BBQ or event without you.
8. 2023 has been another full and rewarding year where we have seen the P&F community continue to grow in strength with endless enthusiasm for our school and the students, we are all here to support.
9. Over the last year the P&F community has once again raised considerable funds for our beautiful school through several avenues. We have seen growing involvement from our community and have had the pleasure of welcoming many new families. Thank you to all our community for their fundraising efforts this year. Looking towards 2024, although change will as always be on the horizon, I feel the P&F community will continue to grow and thrive

so it may continue to support the education of our students and the growth of our beautiful school.

10. Motion to accept: Rasha. Second: Samantha.

11. Treasurer's Report: Belinda Keogh – Motion to accept: Motion to accept: Fi. Second: Rasha.

12. Appointment of Auditor: Belinda Keogh – Motion to move to General meeting next year. All Yabs and No Nays.

13. Presentation of nominations for Management Committee: Lyn O'Neill – President – all yabs, Vice-President – Rasha all yabs, Honorary Secretary – noted that the Constitution Jo Watson, Honorary Treasurer – Belinda Keogh, Boarding Parents Coordinator – Discuss with Meg, Gen – perhaps Meg could provide a report – perhaps ask Meg to provide Liz a report. & Junior School Coordinator – Anna Andre.

14. New Management Committee Welcome – Lyn – welcome to the committee – hand back to Fi.

15. AGM Closed 6.40pm

16. Ordinary General Meeting – open 6.40pm

a. **Presidents Report** – Term 4 has yet again seen lots of activity in the P&F to close out the 2023 year. Our major event for Term 4 was the twilight fair and what an evening it was. The grounds looked amazing, a wonderful array of stall holders, activities galore and most of all lots of smiling faces. The turnout was more than we expected, and the weather gods were certainly on our side. A fabulous event showcasing our school to hold a permanent position on the calendar. Special thanks to the school staff and ground team and the fair committee for all their efforts in bringing together such a great event for our school and larger community. Other events and P&F support around campus included:

- P&F sponsored the coaches award for the sports award dinner with the purchase of lovely NEGS drink bottles, thankyou Mrs Nixon for organising.
- NEGS One Day Event BBQ was a great success, thank you to all parents involved.
- The P&F supported the graduating Year 6 class by purchasing signature bears, thankyou Mrs Dent for organising.
- Finalised a few more items on the 2023 Wishlist.
- Still to come before we sign off is the Carols BBQ- all meat will be donated by the P&F. Thank you to the school for cooking and organising the rest of the evening.

Thank you once again to everyone for a fabulous term and 2023. – Motion – Anna. Seconded by Samantha.

17. Treasurers Report: Motion to accept: Rasha Second by Fi.

18. Correspondence:

- a. In - Nil
- b. Out - Nil

19. Other Reports:

- a. Equestrian Support Group - Peter: EC Xmas party tomorrow afternoon. The truck has been going non-stop during the weekends and mid-week. It is working beautifully. Continually helps us to go out and compete as a school. Working on advertising on the truck – Shaun is working on this. Fi – makes sense to brand the BBQ at the same time. Magic Millions – Kaitie Page very supportive, these relationships will benefit the school. Phil and his team have been magnificent. Peter will be looking for volunteers in the holidays to assist. Look at how this is contributed -Gen – does this

alienate other areas in the school. Samantha – each area of the school could contribute. Rasha – put it out there that each of the areas to report. Gen – trying to promote the EC and remove the elitism. Fi – maybe we need to hear how the P&F can support each of these areas. Gen – we can represent and support each area better. Fi – the information comes to us as to how the support the school. Move to next meeting.

- b. Junior School Support Group Report – Anna – just starting to look at events for term 1 and term 2. Starting to chat to parents who may want to be LP's next year. More than 1 per classroom. This week was the (get calendar of Anna). Nice to see the vertical play in JS.

20. Business from previous Ordinary General Meeting:

- a. BBQ Area – No update. Waiting for the trades, getting close.
- b. Fundraising Procedures – Move to ordinary meeting.
- c. Constitution Update - Move to ordinary meeting.
- d. Twilight Fair wrap up
 - i. Wrap up of 2023 – Rasha – Thank you to Anna, Carley and Shannen as the committee who began to prepare last week of the holidays. Emma, thank you for the tombola and other parents for the stalls. A stressful journey but still successful. Lyn – thank you Rasha, if not for you, it may not have happened. Thank you to everyone that came together, with the senior school and junior school. Gen – the pony was very expensive. Fi – great stall and need to work out how the make that cost effective. Many of the stalls were great. Girls/ students participated in the stalls. Raffle – drawn at the carols BBQ. Lyn needs last minute tickets at the carols, use the squares etc. Lyn – we will continue to push it out. Anna – feedback – people starting to notice NEGS and all the effort to give back to the community. Even making touch points in Council. Lyn – getting out in the community, this weekend free face painting. Shannen – from the colouring book and a friends liked this and is a draw card. Rasha – thank you Lyn.
 - ii. 2024 ideas - Samantha – Just loved the event. Maybe a different idea for the plant stalls with each year group. Maybe set up our specialty such as Rugby girls in leg press etc. Online silent auction – student artwork. Petting Zoo – perhaps donated and sell afterwards. Plants – to get the seedlings early. Soaps and fudge – the girls can make. Fairy Floss machine is about \$500. Gen – curriculum match the activities – e.g art and get parents to buy back. You are meeting both the curriculum and the school time. Ag -growing seedlings – perhaps purchase grow seedlings. Gen – sends a good message to the community. Samantha – Laser cutter – cut out earrings. Lyn – Term 1 start the committee. We should pat ourselves on the back. Term 1 – Committee.

21. General Business:

- a. **2024 Calendar- Presented by Lyn. New rule – if it is not on the calendar, it's not on.**
 - i. Term 1: 29th Jan – Welcome back BBQ – Anna – getting the invite out early. A fun activity. Lyn – will be strategic around making sure families from each group are there. P&F – socialising.
 - ii. 5th Feb – JS Meet and Greet - P&F Bar and BBQ
 - iii. 7th Feb - Safe on Social – make sure you are there.
 - iv. 16th Feb – Parent/Student race? Fi – work out how we make it better.

- v. 27th March – Cross Country and Bike Track JS day.
- vi. Others – 24th August Trivia Night. Check if it clashes with any major EC event.
- vii. Twilight Fair.

22. Late Business:

- a. Agenda for next meeting – working out each of the groups.
- b. Swimming carnival meeting 31st January 2024.

23. Next meeting: 14th February 2024.

24. Meeting Close: 7.53pm